

# TRAINING SESSION SETUP

## Producer Requirements:

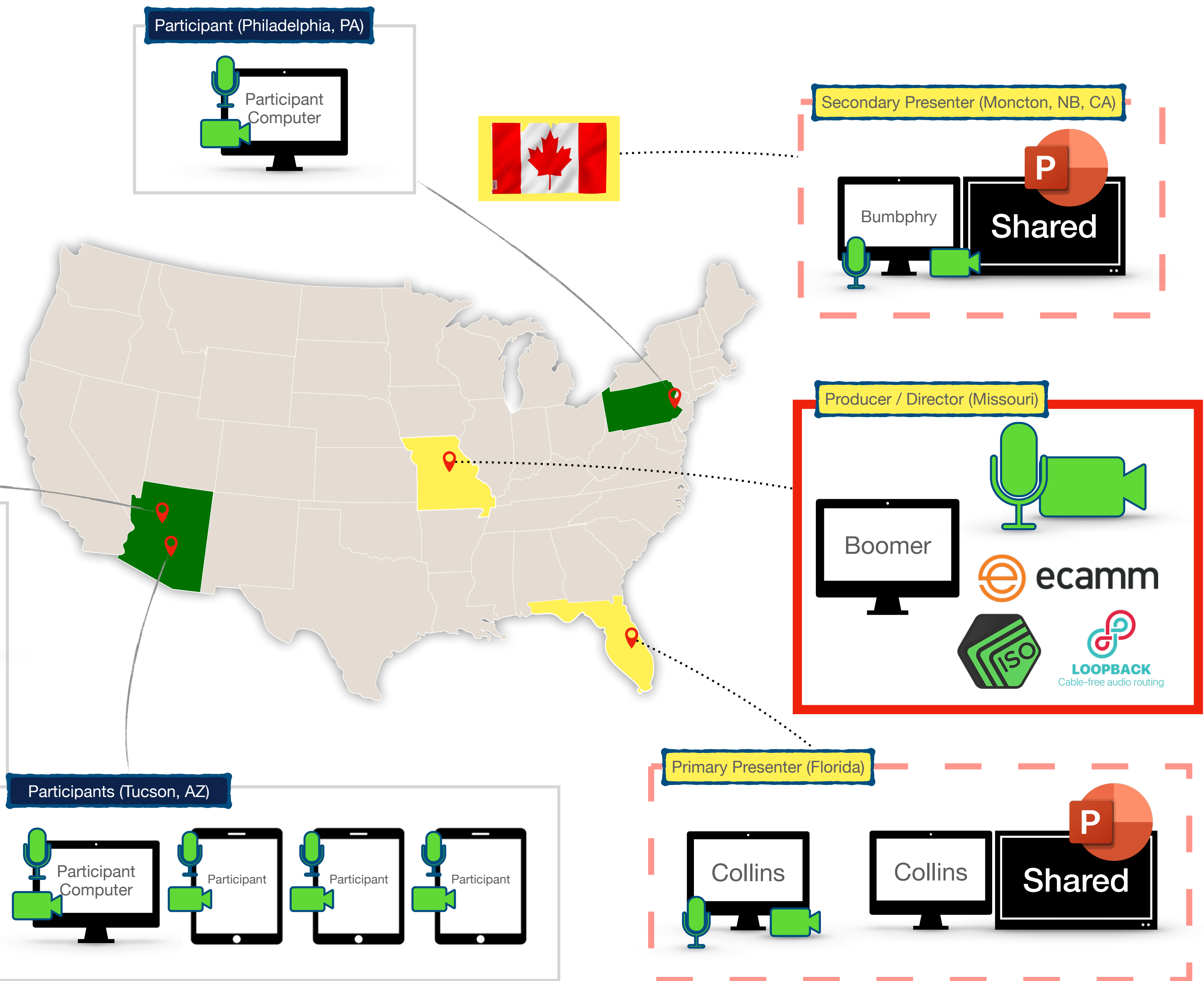
- Ability to verbally converse with participants.
- Be able to share their screen (PPT or Keynote).
- Record to the Zoom cloud.
- Spotlight presenter and/or individual participants.

## Presenter Requirements:

- Zoom only.
- Ability to verbally converse with participants.
- Be able to share their screen (PPT or Keynote).
- Have their camera present PIP when sharing their screen with participants.

## Participant Requirements:

- Zoom only.
- Ability to verbally converse with the presenter(s).
- View training seamlessly.



**Participants (Phoenix, AZ)**

Four desktop computers labeled "Participant Computer" with microphones and cameras.

Five tablets labeled "Participant" with microphones and cameras.

**Participants (Tucson, AZ)**

One desktop computer labeled "Participant Computer" with a microphone and camera.

Three tablets labeled "Participant" with microphones and cameras.

**Secondary Presenter (Moncton, NB, CA)**

Two desktop monitors: one labeled "Bumbphry" and one labeled "Shared" with a red "P" icon. Includes a microphone and a camera.

**Producer / Director (Missouri)**

One desktop monitor labeled "Boomer". Includes a microphone, a camera, and logos for "ecamm", "ISO", and "LOOPBACK Cable-free audio routing".

**Primary Presenter (Florida)**

Two desktop monitors: one labeled "Collins" and one labeled "Shared" with a red "P" icon. Includes a microphone and a camera.